29 March 2023

Innovation Exchange project summary

The project summary outlines the information required to publish your project on the Innovation Exchange.

You may have created a new clinical pathway, model of care or resource; or perhaps you have implemented a new training program or communication tool. We’re looking for projects that identify and address unmet needs in our health system. If your project does this, we want to hear about it.

The overview of your project should provide health professionals with enough information to determine whether your project will solve a similar problem in their workplace.

Your submission needs to be written in plain English, with no jargon or acronyms. Before you get started, please read the contribution toolkit to ensure your project meets the eligibility criteria. Please note that we will not publish your position, phone number of email address.

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| **Contact information** |  |
| Name |  |
| Position |  |
| Lead organisation (health district, specialty network or another organisation) |  |
| Phone number |  |
| Email address |  |

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| **Section** | **Description** |  |
| Name of project | Provide a title for your project in eight words or less, with no acronyms. | Mandatory |
| Lead innovator(s) | Provide the name/names of the people who led the project. If you have a LinkedIn account and would like it directly linked to the project page, include the link here. If you do not want to have your name shared, please indicate this here, so we will only list your organisation name. | Mandatory |
| Outline | Write three to four sentences (a maximum of 150 words) that explain what your project is about. Think about how you would explain it to someone you’d met for the first time. Outline what are the benefits of introducing this project. | Mandatory |
| Background | Write one paragraph (a maximum of 250 words) on the background of the project. This is where you can provide context for why the project was undertaken. What brought it to your attention? How was the issue your addressing with this project impacting patients, staff and the healthcare system? | Mandatory |
| Implementation | Write one to two paragraphs (a maximum of 300 words) that provide a high-level overview of the actions you took to address the problem. Think about what you did at every stage of the project, including when and why. If you haven’t yet implemented your ideas, explain how and when this is likely to happen. | Mandatory |
| Evaluation or results | Outline three of your most important lessons learnt (a maximum of 300 words) since you’ve begun or finished implementing your project. If you’ve undertaken a formal evaluation, you can include results from that too. | Optional |
| References | If you referenced journal articles or other resources in your submission, provide weblinks to these articles. | Optional |