**Ref:** ACI/D15/XXXX

Research Grants Scheme – Project Summary

|  |
| --- |
| **[Project title]** |
| **[Project description]** |

|  |  |
| --- | --- |
| **Principal Investigator** |  |
| **Date** |  |

**Please note this is a project summary. All writing must be in lay terminology. This report must be submitted within three months of the project finish date. Please attach your final report along with this project summary sheet.**

1. **Start date and finish date**

Start **Date** Finish **Date**

1. **What are the key project outcomes and achievements?**(State a summary of the key findings against project objectives. If any, please list any objectives not met)
[Details]
2. **Translation**(It is important that the research undertaken is translated into practice effectively. Please outline how you intend to facilitate the outcomes of project into practice. State how the results will influence health promotion, programs and policies. Max 350 words)

[Details]

1. **Impact for ACI**(Please detail how the project has impacted the strategic priorities of ACI and its Networks/Taskforces/Institutes)

[Details]

1. **Strengthened collaborations**(Please outline how the project has strengthened collaborations with ACI Networks/Taskforces/Institutes and other external bodies)

[Details]

1. **Evaluation summary**(Summarise your conclusions. State any project criticisms, comments about the results, and comments about the final outcome and delivery of the project. Max 500 words)

[Details]

1. **Effects on professional development**(Please state if the research undertaken has impacted stakeholder professional development. e.g. has any PHD and/or Masters work been submitted as a result of the research? Have any of the co-investigators been awarded for their work from a professional body?)

[Details]

1. **Were you able to leverage the ACI’s funding to gain additional support from other bodies?**(If so, please explain. e.g. grants from other sources, on-going funding, in-kind support, other benefits etc)

[Details]

1. **Has any future work arisen as a result of this grant?**(If so, please explain. Work can be related or unrelated)

[Details]

1. **Publications**(Have the outcomes been shared with others? If so, how? Please provide details of any publications, presentations or media attention related to this project; all submissions – accepted and unaccepted including relevant dates)

|  |
| --- |
| **Publication details** |
| **Publication type**  | **Description/References** | **Date**  |
| **[e.g. Publication]** | [e.g. Published paper details, (un)accepted, submitted and/or published] | **Date** |
| **[e.g. Presentation]** | [e.g. Seminar, location] | **Date** |
| **[e.g. Media]** | [e.g. List all media attention, interviews] | **Date** |
|   |   |   |
|   |   |   |
|   |   |   |

1. **Funding and Budget Utilisation**(including what funding has been requested, received and spent during the period)

|  |  |  |
| --- | --- | --- |
| **A** | **Funds received from ACI**  | **$[000]** |
|  |   |   |
| **B** | **Expenditure details** |
| **Expenditure type**  | **Description** | **Cost**  |
| **[e.g. Employee cost]** | [e.g. Hiring of manager from 1/01/2017-30/12/2017] | $[000] |
| **[e.g. Staff training]** | [e.g. Training provided in \*\*\* software] | $[000] |
| **[e.g. Travel cost]** | [e.g. Travel incurred from 1/01/2017-30/12/2017] | $[000] |
|   |   |   |
|   |   |   |
|   |   |   |
|   |   |   |
|  | **Total expenditure** | **$[000]** |
|  |  |   |
| **C** | **Funds remaining (A - B)** | **$[000]** |

**Please forward a copy of this project summary along with your final report via email to the ACI Network manager/s who endorsed the study, as well as to ACI’s research manager at** **ACI-Research@health.nsw.gov.au**