

Transport checklist for patient with a tracheostomy

This is an example of a transport safety checklist that should be completed prior to transport if the transferring unit uses eRIC. Ensure emergency tracheostomy equipment is taken on transport.

eRIC Transport Safety Checklist

Transport Escort Information	
Escorting Nurse	<input type="text"/>
Escorting Medical Officer	<input type="text"/>
Transport Destination	<input type="text"/>

Patient Transport Checklist	
Explanation and Consent	<input type="checkbox"/> - Review patient transport guideline <input type="checkbox"/> - Explain procedure to patient and carer if appropriate <input type="checkbox"/> - Gain consent if required
GCS	<input type="checkbox"/> - Neurological status is stable or acceptable
Airway	<input type="checkbox"/> - Airway is secure <input type="checkbox"/> - Check pulmonary sounds <input type="checkbox"/> - Respiratory status is stable or acceptable
Ventilation	<input type="checkbox"/> - Calibrate and check ventilator
Ventilation	<input type="checkbox"/> - ETCO2 monitoring
Ventilation	<input type="checkbox"/> - Ensure adequate oxygen supply (2 cylinders) - check cylinders are full
Ventilation	<input type="checkbox"/> - Test self-inflating resuscitation bag
Ventilation	<input type="checkbox"/> - Intubation equipment, portable suction, suction catheters and sterile gloves
Circulation	<input type="checkbox"/> - Cardiovascular status is stable or acceptable <input type="checkbox"/> - Intravenous access patent, secured and simplified <input type="checkbox"/> - Transport monitor/defibrillator - check battery is charged, recalibrate and set alarm limits
Monitoring	<input type="checkbox"/> - Obtain baseline observations before leaving the unit and continue observations as required
Medication	<input type="checkbox"/> - Adequate supply of resuscitation, inotropes, analgesia, sedation and other patient specific medications
Safety	<input type="checkbox"/> - Connect portable ventilator to wall oxygen until departure <input type="checkbox"/> - Check contents of transport box and ensure all items are present <input type="checkbox"/> - Transport tray - for secure placement of monitor <input type="checkbox"/> - Manual handling equipment (e.g. slide sheets and frames) available and functional <input type="checkbox"/> - Phone or other communication device available
Equipment	<input type="checkbox"/> - Resuscitation chart <input type="checkbox"/> - Transport observation chart <input type="checkbox"/> - Lines, drains, and tubes are secured <input type="checkbox"/> - Ensure adequate warmth/temperature control <input type="checkbox"/> - Patient bed rails up and equipment secured
MRI	<input type="checkbox"/> - MRI patient and staff safety screen <input type="checkbox"/> - MRI equipment compatibility

On arrival, remember to plug all equipment into wall power, connect portable ventilator to wall oxygen, and familiarise yourself with the arrest trolley and emergency button if one is present.

Save and Close Close