

Pre Implementation Systems Audit

Hospital

Clinical lead

Exec Sponsor

Team

Hospital demographics – Peer group

No inpatient beds

Over 65 admission rate

DRG rates

Initial meeting date

File audit date

Environmental Audit date

Pre Implementation Systems Audit

Element	Level	Measure				Comment
			Yes -all of hospital	Some of hospital	None of hospital	
COGNITIVE SCREENING	System	Cognitive screening tool is available for staff Name of tool(s) _____				
	Patient	Policy that Older people aged 65 years and over who have received cognitive screening on admission or within 24 hours				
	Staff	Staff identified by hospital as responsible for screening are trained in administering and interpretation of cognitive screening				
DELIRIUM RISK	System	Delirium Risk Assessment Tool (DRAT) tool in place				
		Evidence of Standardised process for identification and management of risk				
	Patient	Delirium risk assessed, documented and prevention strategies in place	N/A	N/A	N/A	Medical record audit
	Staff	Staff aware of delirium risk and prevention strategies	N/A	N/A	N/A	
ASSESSMENT	System	Cognitive assessment Method (CAM) tool available				
		Comprehensive assessment process in place including referral for dementia assessment if necessary				
	Patient	Dementia and delirium documented and appropriately coded	N/A	N/A	N/A	
	Carer	Process in place for carer consultation regarding patient prior history				
		Process in place for carers needs to be assessed				

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MANAGEMENT	System	Policies, procedures, guidelines referral pathways and /or protocols in place					
	Patient	Process in place to measure number of ward moves for patients					
		Process in place to measure use of antipsychotics					
		Process in place to measure complication rates - falls, pressure injury					
		Process in place to measure Length of stay, mortality					
	Carer	Process in place to measure that carer informed of their role in management					
		Process in place to measure that carer involved in the development of a management plan					
	Staff	Appropriate referrals to specialist services for confusion and underlying causes Staff knowledge increase					
	COMMUNICATION	System	"Get to know you" system developed and promoted				
			Process to communicate information with patients, carers and staff				
Clinical handover includes cognitive status and any recent changes in cognition							
Carer		Process in place to measure carer satisfaction with consultation about person care					
		Process in place to measure that staff listen to carers					
		Process in place to measure that carers receive education					

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EDUCATION	System	Staff knowledge and attitude surveys utilised				
		Organisational education plan developed and implemented				
		Access to HETI and other training modules				
		Dementia e learning facilitators in place				
	Staff	Process to measure training sessions held (total)				
		Process to measure staff attending training sessions (total and percentage)				
		Process to measure staff satisfaction				
		Process to measure staff confidence				
		Process to measure staff knowledge				
ENVIRONMENT	System	Environmental Audit available				
		Dementia friendly design principles are considered in any capital works/refurbishment				
	Patient	Ways available to address identified environmental issues at individual level				
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