

Position Description

Position details				
Position Title	Enrolled Nurse		Department	Emergency
Position No			Health Service	
Award Classification			Location	
Reports To	Nurse Unit Manager	Hours		Duration
Reports directly to			Date Evaluated	
Other Roles Reporting to Position's Manager:				

About the NSW Ministry of Health

With almost a third of the state's budget allocated to the health portfolio, NSW Health is one of its largest human services agencies. For more information go to www.health.nsw.gov.au

Although the Ministry is just one component of the wider NSW Health system it plays a key role in:

- shaping overall policy development, funding strategies and system-wide planning of health services
- partnering with Local Health Districts, NSW communities and organisations to promote health, prevent injury and disease, and drive improvements such as the 'patient journey experience'.

About the (Your Health Service)

Suggest one paragraph

Role and purpose of the (Your Health Service)

Can expand more here, maybe include the key strategic directions of your health service.

Your specific department

A few paragraphs about your department, aims, goals, etc

Position context

Primary Purpose of this Position

- Practicing and promoting safe, efficient and effective nursing care under the direction of the Registered Nurse.
- Fostering an atmosphere conducive to open communication, problem solving and team building.
- Assisting, supporting and guiding the education of patients and their relevant persons.
- Promoting Evidence Based Practice and Continuous Quality Improvement within the ward/unit.
- Participating in the development and evaluation of Evidence Based Clinical Pathways.
- Participating in health care planning, practice and evaluation.
- Upholding the policies of the Local Health District.
- Ensuring compliance with legislative requirements. For example – the Poisons Act, Coroners Act, Mental Health Act, Equal Employment Opportunity and Occupational Health and Safety Act and Independent Commission Against Corruption regulations.
- Ensuring appropriate steps are taken in relation to problem solving regarding patient, family and staff grievances according to LHD policies

Roles and accountabilities

- Provide and/or co-ordinate the delivery and accountable and responsible patient centred, outcome based nursing care that reflects current standards of nursing practices and current Local Health District policies and procedures.
- Maintain current knowledge and clinical proficiency in nursing care, in accordance with best practice, legal and professional standards.
- Practice nursing within the limits of professional knowledge and expertise.
- Maintain accurate and relevant patient medical records as per current Health Service Policy.
- Act as patient advocate by ensuring the rights, safety, privacy and confidentiality of patients is maintained.
- Work in collaboration to co-ordinate, manage and evaluate patient care activities within a best practice framework.
- Effectively manage resources and health care regimes.
- Utilise a problem solving approach in order to provide nursing care.
- Assist in building successful teams by supporting ownership for service performance, effectively communicate with teams and support a culture of stewardship.
- Utilise and encourage a “can do” philosophy.
- Implement strategies to ensure that quality is integrated into service provision.
- Effectively manage risk.
- Effectively respond to and minimise critical incidents.
- Participate in own role review and development.
- Maintain currency with industry requirements and developments
- Practice in accordance with professional code of conduct, ethics and legal parameters.
- Demonstrate relevant level of proficiency in the use of Information Technology.
- Assist in the maximisation of the nursing hours available to meet service requirements within dedicated budget.

- Monitor the work environment to identify workplace health and safety hazards to promote staff well being.
- Assist with strategies to match cost centre expenditure to budget allocation.
- Participate in nursing research and local level trials.
- Participate in the development, implementation and review of clinical operation plans.
- Perform other duties consistent with the Awards of Terms of Employment as may be directed or implied from time to time.

Key skills and experience

1. Recent experience in an Emergency Department setting
2. Demonstrated commitment and responsibility for professional practice through continual development of self and others.
3. Willingness to work within the Emergency Department network structure
4. Demonstrated basic computer skills including knowledge and use of Health related Information Systems such as IIMS, and Electronic Medical Record and on line e-learning.
5. Ability to plan and coordinate patient care in a multidisciplinary team environment providing outcome based care.
6. Registration with the Australian Health Practitioners Agency (AHPRA) as an Enrolled Nurse

Attachments

(your local health service) Organisation Chart	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(your departments) Organisational Chart	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Certification

We have read the above position description and are satisfied it accurately describes the position.

Position Holder's Name	
Signature	
Date	
Manager's Name	
Signature	
Date	

Org Charts